

# Automatically transfer invoice information straight into your ERP system

INVOICES is the world's number one choice for automated data capture from invoices. The software automatically extracts information from any incoming invoice, validates it and transfers it to an ERP system.

There are many ways for invoices to arrive: in envelopes, by fax, as email attachments, via XML or PDF. INVOICES handles them all.

All information of interest is captured automatically. Validation and verification of the invoices can also be handled automatically since the software comes equipped with country-specific profiles regarding tax rates, currencies, date formats, etc.

The captured information is exported from INVOICES to your target system for coding, authorization and approval by your accounts payable staff.



*INVOICES is the first step to electronic invoice processing. The software is like a funnel for all your incoming invoices, directing them into the same flow, regardless of source.*

With INVOICES, you will:



#### **Improve your bottom line**

Costs for manual keying and manual verification are eliminated.



#### **Improve financial control**

You get fast and accurate financial statements and simple access to any invoice.



#### **Improve supplier relations**

As your invoice processing gets faster, you eliminate late-payment penalties and increase early-payment discounts.



#### **Improve employee satisfaction**

Staff can focus on more rewarding tasks than keying in information into computers.



## Technical capabilities

### • **Self-learning technology**

INVOICES automatically learns where to find the information of interest and consequently becomes even faster and more precise with time.

### • **Automatic sorting**

Suppliers and buyers are identified and compared with data imported from your financial system. The type (general expense or purchase order) is detected, as well as whether it is an invoice or a credit note.

### • **Built-in support for regional variations**

INVOICES comes equipped with ready-to-use sets of country-specific settings, including tax rates, date formats, currency characters, etc.

### • **Automatic purchase order matching**

INVOICES handles line item, which enables automatic purchase order matching, so that invoices can be matched to purchase orders.

### • **Automated validations**

Automatic check of sums, tax amounts, and more.

## Business system integration

INVOICES integrates seamlessly with most ERP systems on the market. ReadSoft has certified in-house integrations for SAP® and Oracle E-Business Suite.

# INVOICES 5-6: Hard Facts

## Products

- Stand-alone with or without line-item interpretation
- Network with or without line-item interpretation

## Supported file formats

- **Import:** XML, PDF (up to 1.4, corresponding to Adobe Acrobat 5)\*, TIFF, JPEG, BMP, PNG and so on
  - **Export:** XML, TIFF, JPEG, BMP, PNG, MO:DCA
- \* Later PDF versions are supported using COLLECTOR

## Product localization

- Czech<sup>2)</sup>
- Danish<sup>1)</sup>
- English<sup>1)</sup>
- Finnish<sup>2)</sup>
- French<sup>1)</sup>
- German<sup>1)</sup>
- Hungarian<sup>2)</sup>
- Italian<sup>2)</sup>
- Norwegian<sup>1)</sup>
- Polish<sup>2)</sup>
- Portuguese<sup>2)</sup>
- Slovak<sup>2)</sup>
- Spanish<sup>1)</sup>
- Swedish<sup>1)</sup>

1) GUI and Help documentation 2) GUI

## Country profiles

- Australia
- Belgium
- Canada
- Chile
- Czech Republic
- Denmark
- France
- Germany
- Italy
- Mexico
- Netherlands
- New Zealand
- Norway
- Portugal
- Spain
- Sweden
- Switzerland
- UK
- USA

## Character sets

- Belgian
- Bulgarian
- Czech
- Danish
- Dutch
- English
- Estonian
- Finnish
- French
- German
- Greek
- Hungarian
- Icelandic
- Italian
- Latvian
- Lithuanian
- Norwegian
- Polish
- Portuguese
- Romanian
- Russian
- Serbian (Latin)
- Slovenian
- Spanish
- Swedish
- Turkish

## Workstation or application minimum configuration

### Processor speed

- Interpret module and stand-alone INVOICES installations:  
*2.2 GHz or faster*
- Scan module:  
*1.4 GHz or faster*
- Other INVOICES modules:  
*1 GHz or faster*

Any brand PC with an Intel or AMD processor is acceptable.

## Display

- Manager, Verify, and Optimize modules and standalone INVOICES:  
*19" display with 1280 x 1024 resolution or better*
- Other INVOICES modules:  
*Any display*

## Memory

- Interpret, Verify, and Optimize modules and stand-alone INVOICES installations:  
*2 GB*
- Other INVOICES modules:  
*1 GB*

## Certified scanners, scanner interfaces, and scanner drivers

A wide variety of scanners, interfaces, and drivers are approved for use with INVOICES. Please see the certified scanner list and system configuration guide for details.

## Databases

- Microsoft SQL Server 2008 R2
  - Microsoft SQL Server 2008
  - Microsoft SQL Server 2005
  - Oracle 11g Enterprise edition
  - Oracle 10g Enterprise edition
- "Express" versions of SQL Server are also supported.*

## Operating systems

- Microsoft Windows 7 Professional
- Microsoft Windows Vista (Business or Ultimate)
- Microsoft Windows XP Professional
- Microsoft Windows Server 2008
- Microsoft Windows Server 2008 R2
- Microsoft Windows Server 2003 SP2 and later\*
- Microsoft Windows Server 2003 R2

\* You cannot run Interpret as a service on this OS.

Both 32-bit and 64-bit versions of the above operating systems are supported. On a 64-bit system, the program will run in 32-bit compatibility mode. The operating system should be at the latest service pack and hotfix level.

Ensure that your selected database can run on the operating system you install it on.

## Related software

- COLLECTOR
- DOCUMENTS
- EDI COCKPIT
- INVOICE COCKPIT
- INVOICEIT
- REPORTER
- WEB BOARD
- WEB CYCLE

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